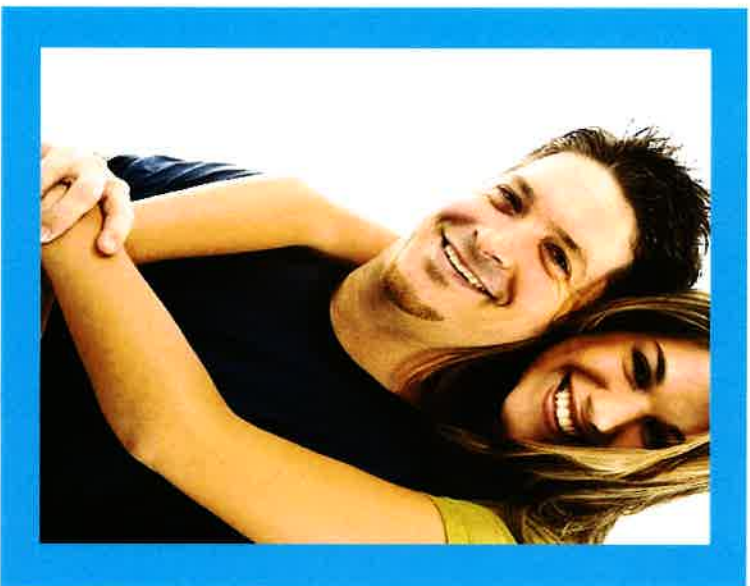


NewSong
Counseling Center
exists to provide
affordable, yet
professional,
counseling with
intentions to
empower, nurture,
and educate
individuals, couples
and groups.



NewSong Counseling Center

425 N Maysville St, Mt Sterling, KY 40353

Notice Of Privacy Practices

**This notice describes how
medical/mental health
information about you may be
used and disclosed and how you
can get access to this information.
Please review it carefully.**

Effective May 1, 2014, NewSong Counseling Center agrees only to release information in accordance with state and federal laws and the ethics of each counselor's professional licensing board.



Use and Disclosure of protected health information for the purposes of providing services:

Who Has Access To Your Personal Information?

Medical/Mental health information about you can be used to:

- Plan your treatment and services:
This includes releasing information to qualified professionals who work at our facility and are involved in your care or treatment. We will only release as little as possible for them to do their jobs.
- Release for consultants/supervisors and referral sources.
- Exchange information with Social Security, Employment Security or Social Services.
- Measure our quality of services.
- Healthcare operations: review of treatment procedures, review of business activities, certification, staff training, and compliance and licensing activities.
- Verify insurance and coverage and process

Without Your Permission, We May Use Your Personal Information:

- To exchange information with other State agencies as required by law.
- To treat you in an emergency.
- To treat you when there is something that prevents us from communicating with you.
- To inform you about possible treatment options.
- To send you appointment reminders.
- For agencies involved in a disaster situation.
- For certain types of research.
- When there is a serious public health or safety threat to you or others.
- As required by State, Federal and local law. This includes investigations, audits, inspections, and licensure.
- When ordered to do so by court.
- To communicate with law enforcement if you are a victim of a crime, involved in a crime at our facility, or you have threatened to commit a crime.
- To communicate with coroner, medical examiners and funeral homes when necessary for them to do their jobs.
- To communicate with federal officials involved in security activities with a correctional facility if you are an inmate.
- To comply with mandated reporting

What Are Your Rights?

- To request where and how we contact you.
- To see and get a copy of your record (with some exceptions.)
- To appeal/complain if we decide not to let you see all or some parts of your record. If you are not satisfied, you have the right to complain to the U.S. Dept. of Health and Human Services without fear of retaliation.
- To ask for the record to be changed if you believe you see a mistake or something that is not complete.
- You must make this request in writing. We may deny your request if:
 - a) We did not create the entry.
 - b) The information is not part of the file we keep; or
 - c) The information is not part of the file that we would let you see; or
 - d) We believe the record is accurate and complete. If denied, you have a right to file a disagreement statement. The disagreement statement and your response will be filed in the record.
- To know to whom we have sent information about you for up to the last six years. (The first request in a 12 month period is free. We may charge you for additional requests.)
- To release your medical records through written authorization. You have a right to revoke release in writing.
- To receive changes in policy.
- To inspect and copy your medical billing records. There may be charges for copying, mailing, etc.

Counseling Services for:

**Anxiety
Addiction
Attachment
Behavioral Issues
Child Abuse
Depression
Family Therapy
Grief and Loss
Parenting
Pre-Marital Counseling
Post Traumatic Stress Disorder
Sexual Abuse**

Therapeutic Interventions:

**Psycho-Educational Work
Cognitive Behavioral Therapy
Eye Movement Desensitization
and Reprocessing (EMDR)
Play Therapy
Trauma Systems Therapy
Dialectic Behavioral Therapy
Group Therapy**

Contact Us

NewSong Counseling Center
425 N. Maysville
Mount Sterling, KY 40353

859-497-0594

nssc.staff@newsongcounseling.org

Visit us on the Web:
newsongcounseling.org

